

Dear Parents/Carers

It has been such a long time since we saw many of the children and parents and we have missed seeing you all since March. At Central Park Primary School we treat the safety of our children, staff and community with paramount importance. We have been working hard to plan what school will look like when children return. We have a range of protective measures in place to create a safer environment for everyone. We ask that parents follow the protocols and procedures to ensure that the safety of children, staff and parents is maintained.

We will continue to review our processes and procedures – following latest government guidance and local advice. The school community will be informed of any changes via the school app and the school website.

Covid 19 Symptoms and Self Isolation

It is essential for the health and safety of the our community that we all adhere to the government guidance in relation to Covid 19 symptoms and self isolation.

Your child must not attend school if they or a household member has symptoms or has tested positive for Covid 19.

If your child experiences Covid 19 symptoms you will need to:

- Arrange and undertake a test (via <https://www.gov.uk/coronavirus> or through the telephone service 119 which is available between 7.00 am and 11.00pm)
- Contact the school and speak to a member of the leadership team.
- Isolate for at least 10 days
- Continue to isolate until the symptoms disappear (if longer than 10 days) or until they have a negative test result as long as other conditions are met, as set out in <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/what-your-test-result-means/>

Your child may need to isolate for 14 days if:

- Someone they live with has symptoms or has tested positive
- You have been told by NHS Test and Trace or the school (based on advice from the local Health Protection Team) that they have been in contact with someone who has coronavirus.

More information can be found at: <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-long-to-self-isolate/>

You must communicate with the school if your child is self-isolating or if they experience Covid-19 symptoms.

Return to school

As outlined in a previous message children will return to school from Monday 7th September. This will be staggered through the week;

Monday 7th September: Reception Classes, year 2, year 4 and year 6

Wednesday 9th September: Year 1, year 3 and year 5

Thursday 10th September: Nursery

They will be with their new teacher from the start of term.

Bubbles

In line with DFE recommendations, the school will be working in bubbles – each year group will work as a bubble in order to reduce the mixing of pupils and the possible risk of passing on Covid-19. Children will take breaks and lunchtime as year groups and will not mix. Staff will remain in bubbles and contact with other staff will be limited during the school day. Social distance within the bubbles will not always be maintained. It is important that bubbles do not mix with other bubbles in order to avoid any risk of transmission.

Drop off and collection

- Parents must adhere to the 2 meter, social distancing guidelines while at school and if possible wear face coverings.
- Where possible only one parent/carer should drop off and collect their child from school, in order to help maintain social distancing requirements and to reduce the number of people attending the site.
- Access will be via the following gates at the following times

Entrance Gates	Arrival		Departure	
	8.45 start	9.00 start	3.00 finish	3.15 finish
1. Loxford Avenue	Year 1 x2 (1P/1A)	Year 2 x 2 (2O/2B)	Year 1 x2 (1P/1K)	Year 2 x 2 (2O/2B)
2. Main Entrance	Year R x2 (RF RI)		Year R x2 (RF RI)	
3. Reception entrance	Year R x2 (RM/RK)		Year R x2 (RM/RK)	
4. Nursery entrance	Nursery classes to be advised during home-visits			
5. Double gate Central Park Road	Y6	Y5	Y6	Y5
6. Thackery Road	Y4	Y3	Y4	Y3
7. Dickens Road	Year 1 x2 (1W/1R)	Year 2 x 2 (2K/2M)	Year 1 x2 (1D/1R)	Year 2 x 2 (2K/2M)
		Nurture room children		Nurture room children

- Parents will be asked to bring children to the allocated gates where they children will then enter the playground and line up with their classes. Parents will not be allowed onto the playground. This is to reduce the numbers of people on the school site. Class teachers and members of SLT will be at gates and in the playground.
- In order to reduce the number of people around school and to support social distancing we are staggering the start and end times of the school day. It is vital that you arrive promptly at your allocated drop-off and collection time (as outlined above).
- We ask that parents do not gather at entrances and exits, as this reduces the ability of others to social distance.
- Contact with the teacher will be limited. If a conversation must happen then we ask that a 2-meter distance is maintained, as advised by the government. However communication by phone, google classroom, seesaw, class dojo or email would be preferred.
- Parents are encouraged to read the Newham Covid 19 Guidance <https://www.newham.gov.uk/downloads/file/2058/newham-parent-booklet-final>
- We ask parents to think carefully about the journey to school, if possible avoid using public transport.

Uniform and belongings

- Children need to wear school uniform every day.

- On days when children have PE they can come to school in their PE kits for that day.
- They do not need to bring any belongings at the moment – so no book bags or pencil cases please.
- It would be useful for children to bring water bottles with them – bottles must be clearly labelled with their name and class.

Lunches

- Lunchtime has been arranged to ensure that children have lunches in their bubbles. They will also remain in their bubbles in allocated parts of the playground.
- We expect that all children have a school lunch and parents do not send in packed lunches at the moment.
- In order to keep children safe and to reduce the entry and exit from school we discourage any parents taking their children home for lunch. We would expect all children to stay on site over lunchtime.

Extended day

At the start of term we will be able to offer breakfast club for some working families. We plan to keep these children in year group bubbles so they will not mix with other children and help minimise the impact on bubbles during the school day. At this stage, we will not be offering after school provision. We aim to get this up and running as soon as we can – we will inform parents in the coming weeks – communication will be from Mr Vijith Vijay, the Extended Services Lead.

Friday afternoons

Due to the impact of Covid 19 we have made some changes to Friday afternoons. Parents will be able to collect their children from 1.00 and 1.30 from school. Children will have some home learning set that can be completed at this time. Friday afternoons will be allocated as PPA (planning, preparation and assessment) time for class teachers. In previous years we have used agency staff to cover PPA. However this relied on bringing in agency staff who worked in other schools during the week. In order to reduce the number of visitors on site and reduce the risk of possible Covid 19 transmission we have decided to implement this new way of working. We recognise that it may be difficult for parents who work to collect their children, these children will remain on site and will complete the home learning activities set for all children under the supervision of support staff. Friday afternoon will also be used to ensure the site has a more comprehensive clean.

Home learning

As we are entering different times there may be times in the coming weeks and months when children will be unable to attend school. This may be for a variety of reasons linked to isolation or if the local area were to go in to lockdown due to a spike in Covid 19 cases in the local community. If this was to happen then children would be expected to access home learning work and activities set by their teachers. This is similar to what happened during the national Lockdown. All schools are working on a plan that will be published later in the term. Parents will be updated on the progress of this and the expectations over the coming weeks.

(If parents need support with accessing information please see Mr Vijith Vijay.)

We will be reviewing our processes and procedures on a daily basis and make any necessary changes – I ask parents to please be patient as we work out any issues that we recognise and deal with. Thank you in advance for your understanding and support.

We look forward to seeing you all next week

Best wishes

Paul A J Taylor

Head Teacher